

**UUCF Board of Trustees Meeting
4 May 2025**

Members Present: Mark Umbriaco (Chair/President), Thomas Contreras, Sherlan Neblett, Harry Langenbacher, Janice Paton, Mary Botts, Patrick Manion

Members Absent: None

Guests present: Mike Mendelson, Dana Bianco

Call to Order

Meeting called to order at **1:11pm** by Mark Umbriaco.

Approval of Agenda #1

Moved Janice Paton

Seconded Sherlan Neblett

Vote unanimous

Agenda Item # 2: Approval of April Minutes

And April 9th Zoom meeting

Mary Botts initiated the Zoom meeting to reopen the discussion regarding the website contract

Moved Patrick Manion moved to approve April Minutes and April special 9th Zoom meeting with modification to include that Mary initiated the meeting

Seconded Janice Patton

Vote is unanimous

Agenda Item #3 Treasurer Report

Colleen Clay spoke on the transfer of money that has yet to occur to pull money from the Fidelity funds to the UUA fund. It is possible that we may be able to reduce the amount that will be withdrawn and move the money to the restricted savings account and then to the UUA fund.

Agenda Item #4: By-laws update

Mike Mendelson, Sherlan Neblett, and Dana Bianco discussed the By-Laws update with the Board of Trustees. Board members concerns and suggestions were made

Agenda Item #5: Website design update

Mary Botts spoke to Codyanne. The new website is being worked on. And she is working on the logo. Our tagline, "We need not think alike to love alike."

Agenda Item #6: Discussion of the 2025/2026 Budget Planning

Colleen Clay and Sherlan Neblett will be working on it

Agenda Item #7: Discussion of new Congregational survey also Addressing remarks/comments from visiting stewards questionnaire

Survey to gauge congregants thoughts, questions, etc.

Will table discussion until the next board meeting, after we have received a compilation of the remarks/comments from the visiting steward visits.

Agenda Item #8 Discussion of Reverend's Report-Any responses, questions or concerns

Board discussed Reverend Robert's report

Agenda Item # 9 Discussion of Next Administration

Board should think about the transition to the next Board of Trustees. For example, moving funds into other accounts, congregational surveys, etc.

Meeting Adjourned at 2:57pm.

Minutes recorded by Thomas Contreras

**UUCF Board of Trustees Meeting
18 May 2025**

Members Present: Mark Umbriaco (Chair/President), Thomas Contreras, Harry Langenbacher, Mary Botts, Janice Paton

Members Absent: Sherlan Neblett, Patrick Manion, Colleen Clay

Guests present:

Call to Order

Meeting called to order at **1:03pm** by Mark Umbriaco.

Approval of Agenda #1

Moved Mary Botts moved that the board accept the agenda

Seconded Janice Paton

Vote unanimous

Agenda Item # 2: Approval of May 4 Minutes

Moved Mary Botts moved that the board accept the minutes as ammended

Seconded Janice Paton

Vote is unanimous

Agenda Item #3 Treasurer Report

No treasurer's report

Agenda Item #4: Review and discuss Board's unfinished business document

Secretary will create a job description to inform the new Secretary of their duties

Codyanne is working on the structure of the website

Congregation needs to establish a Social Media committee to work on Public Relations via Social Media. We now have a Youtube channel and we need more people to like and subscribe so that we can stream on Youtube. Perhaps we should provide links to TikTok, Instagram, etc on our website.

UUCF board email has been established

We now have a music coordinator for a year

Board responsibilities and how Board works with Nominating Committee

We are in the process of changing banks

Some of the items will be left for the next board and other items were accomplished. The items that were accomplished and the items yet to be accomplished will be printed and provided to the next board.

Board will come up with goals for next year.

Agenda Item #5: Congregational Meeting (June 8th) Agenda to be published

The agenda will include a vote on new Bylaws, Nominating Committee recommendations for new Board, Board and Budget Achievement, Volunteer Acknowledgement, and the Budget

Agenda Item #6: Budget overview

Some of the budget items and the amounts allocated were discussed

Agenda Item #7: Annual Program Fund

Moved: Thomas Contreras moves that we provide \$10,000 as UUCF's 2026 Annual Program Fund Pledge

Seconded: Harry Lagenbacher

Vote is unanimous

Meeting Adjourned at 1:54pm.

Minutes recorded by Thomas Contreras