

Meeting called to order at 1:12 pm. Board trustees in attendance: Mary Botts, Pat Mannion, Mark Umbriaco, Sherlan Neblett. Debbie Reback, Ellie Searl, Janice Paton

Guests in attendance: Bruce Reback

1. Agenda: Add item to #5 re banking, add item #25 re designated donations, add item #26 re volunteers, Mark Umbriaco moved to accept agenda. Seconded by Pat Mannion. Approved unanimously.
2. June 22 Meeting Minutes approval. Moved by Pat Mannion. Seconded by Sherlan Neblett. Approved unanimously.

Insert: \*\*Agenda Item #9: Mary Botts moved that Ellie Searl be BoT Secretary. Seconded by Mark Umbriaco. Approved unanimously

\*\*Mary Botts asked Janice Paton to document Action Items

3. Treasurers Report: No report yet. Debbie will contact Susan Helbert re bookkeeping and to Colleen Clay and Amy Styffe re finance reporting.
  - **Action Item – Mary Botts to go through Quick Books to check alignment of finance item numbers with our system**
4. Status of Vanguard and Fidelity accounts: moving toward switching both accounts to UUA account.
  - **Action Item – Mark to get status of Vanguard and Fidelity accounts.**
5. BofA status and signers: just opened account at BofA. Discussed signers. Sherlan moved that Mary Botts, Colleen Clay, Sherlan Neblett, Mike Mendelson, Linda Duarte-Wolf are signatories at BofA. Seconded by Janice Paton. Approved unanimously.
  - **Action Item – Sherlan to research two signatures requirements for over a certain dollar amount and how many signatories are allowed on an account..**
6. Endowment Fund signers: Discussed issue. Mark Umbriaco moved that Debbie Reback becomes signer of UUA account in place of Sean Thomas. Seconded by Janice Paton. Approved unanimously.
  - **Action Item: Mark to research UUA fund names.**

7. Name tags for BoT and ribbons for volunteers: Mary distributed name tags to BoT members. Pat to pursue larger tags for volunteers.

➤ **Action Item: Mark to change time on outside banner.**

8. Employee handbook: Discussed type of handbook needed for various employees.

➤ **Action item: Mary to discuss handbook ideas with Mandy Yates and Amy Styffe.**

9. See Insert \*\* (page 1)

10. Discussion of Open Positions: No hurry on board positions. Need budget committee with monthly reporting. Discussed looking into stewardship committee and checking idea of database for auction fundraiser. Rev. Rob to work on social media with Grant Dolmat.

➤ **Action Item: Patrick to check cost of online auction database (Auctri).**

➤ **Action Item: Sherlan to speak to Mike Mendelson about personnel committee.**

11. Congregational updates: Second Sunday of the month.

12. Website design: Discussed need for more storage than current Core Package of 50 GB. Mary requested increase to Business Package of 100 GB, increasing dollar amount from \$348 to \$432 /yr. So moved by Mark Umbriaco. Seconded by Sherlan Neblett. Approved unanimously. (Price /yr modified to \$468).

13. New to UU: Discussed new to UU program and number of sessions per year. Settled on three times a year.

➤ **Action Item: Pat to discuss issue with Engagement Committee.**

14. Fall Potluck: To be held Oct. 4. Church provides main dish and drinks.

➤ **Action Item: Mary to let Amy Styffe know.**

15. xxx

16. A Year of Thanksgiving: Discussed need to continually thank people in congregation for service, generosity, volunteering, etc.

➤ **Action Item: Everyone regularly expresses thanks.**

17. Board Retreat: To be held Aug. 23, 2025, from 9 – 4. Discussed items to be covered during retreat. Send agenda items to Mary ahead of time.

➤ **Action Item: Mary to send links to all from UUA.**

➤ **Action Item: Everyone click links and watches before retreat.**

18. Congregational meeting: Set for Sunday June 7. Moved previous board meeting to May 31.

19. xxx

20. xxx

21. Board assignments: Discussed monitoring lobby during service.

22. Review **Action Items** before next board meeting.

23. Board meeting conflicts: Mary unavailable 10/5 and 12/7. No need to change meeting dates.

24. Next board meeting: 9/7/25.

25. Dedicated money: Discussed how to process donations.

26. Volunteers: Discussed asking for volunteers once a month during church service announcements.

➤ **Action Item: Patrick to coordinate requests for volunteers.**

Meeting adjourned at 3:36 pm