

UUCF Board Members in Attendance	<input checked="" type="checkbox"/> Mary Botts (President) <input checked="" type="checkbox"/> Patrick Mannion (VP Operations) <input checked="" type="checkbox"/> Debbie Reback (VP Finance) <input checked="" type="checkbox"/> Ellie Searl (Secretary)	<input checked="" type="checkbox"/> Sherlan Neblett (Trustee at Large) <input checked="" type="checkbox"/> Mark Umbriaco (Trustee at Large) <input checked="" type="checkbox"/> Janice Paton (Trustee at Large)
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A. Meeting called to order at 1:15 pm in the Choir Room

B. Others in attendance: Rev. Rob Blair (ex officio)

C. Opening Words/Blessing: Rev. Rob Blair

1. Approval of Meeting Agenda:

- Moved by Ellie. Seconded by Mark. All approved.

2. Reading of the Covenant: No reading

3. Approval of March 2026 BoT minutes.

- Moved by Sherlan. Seconded by Mary. All approved.

4. NA

5. NA

6. Treasurer's Report /Endowment Report

- No report

I. ADMINISTRATION (AMY; BOARD; UUA; PERSONNEL)

a. Consider moving Board meeting to 2nd or 3rd Sundays - to allow for finance reports to be ready for the meeting.

- Discussed issue. Ellie moved to hold BoT meetings on the 3rd Sunday of the month. Seconded by Sherlan. All approved.

b. Amy's resignation - move to becoming bookkeeper (Employee or Contract?) (Discuss Salary)

- Discussed dates to honor Amy (possibly June 28) and to welcome Carrie (possibly July 12).

➤ Action Item: Mary to check if dates to honor Amy and welcome Carrie are convenient.

➤ Action Item: Other - See Action Item List

c. Carrie's move from bookkeeper to Administrator (Employee) (Discuss Salary)

- Carrie is starting as Administrator on July 1

- d. **Review by-law changes to distribute to the congregation prior to the congregational meeting. (must distribute by the week of May 17th.)**
 - Discussed changes to bylaws
 - Action item: Mary to send proposed bylaws to Amy
 - Action Item: Mary to announce bylaw changes during congregational update on May 17.
- e. **Set meeting to Review Budget for approval prior to May 15th**
 - Budget meeting – May 11
 - Board to meet to approve budget- May 17
- f. **Create Agenda for Congregation’s Annual Meeting on Sunday 6/7/2026**
 - Discussed agenda

II. MINISTERIAL (MINISTER; PASTORAL TEAM; CARE COMMITTEE)

- a. **back pay for missed FICA payout**
 - Issue resolved

III. COMMUNICATIONS (WEBSITE; SOCIAL MEDIA; ADVERTISING; PUBLICITY; OUTREACH)

- a. **Campus Community Connections**
 - No report
- b. **PSWSA Assembly held 4.24 - 4.26**
- c. **Board updates given at Cottage Meetings**

IV. FACILITY (HEALTH/SAFETY; BUILDING)

- a. **Health/Safety Status**
 - No report
- b. **Checklist for Closing the Building, including turning off all lights**
 - Discussed checklist.
 - Action Item: Mark to send Closing the Building checklist to Mary.

V. MEMBERSHIP (NEW TO UU; NEW MEMBER RECOGNITION; BREEZE DATA ENTRY; NEW ATTENDEE FOLLOW-UP)

- a. **New Member Recognition 5/3/2026 – 5 new members**

VI. COMMUNITY ((SOCIAL ACTION; OUTREACH EVENTS; BOOTHS; HOT MEAL MINISTRY)

- a. **Handout of resources [for the homeless, etc.] – FCC created a resource sheet and shared with us (paper and digital copies)**
 - Mary sent reformatted resources list to Caring Committee

VII. PROGRAMMING (HELD ON A REGULAR BASIS [WEEKLY, MONTH]; SMALL GROUPS; DROP-IN GROUPS; TASTY TUESDAY; CIRCLE SUPPERS; RE)

- a. **OWL completed**
- b. **Update on RE needs**
 - Discussed teacher appreciation for Megan and Joy
 - Money is in the budget for RE equipment
 - Youth Sunday is May 31
 - Discussed possibility of opening OWL to greater community

VIII. EVENTS (SOCIAL; HOSPITALITY; POTLUCKS; NOWRUZ; CAMP; TOWN HALL; VOLUNTEER RECOGNITION; DONOR RECOGNITION; PLEDGE DRIVE; SERVICE AUCTION/FUNDRAISING EVENTS)

- a. **Pledge Drive began 4/7/2026 - last Cottage Meeting held Tuesday 4/21**
 - Good turnout at meetings
 - Exceeded pledge goal
- b. **Fellowship Dinner held 5/2/2026**
 - Well attended
- c. **Service Auction Committee to meet and create timeline**
 - Will meet May 7

IX. WORSHIP (SUNDAY SERVICE; GREETERS; COFFEE HOUR; WELCOME TABLE; TFFA; MUSIC; TECH)

- a. **Review and Update Music Director job description with Christine - meeting 5/10**
 - Discussed Employment agreement
- b. **Looking for potential Choir Director. Team was created from the 1st Cottage Meeting. Flyer to be created and posted at CSUF and Fullerton College**
 - Discussed issue

X. FINANCE (BUDGET; STEWARDSHIP; FUNDRAISING; INVESTMENT; PLANNED GIVING)

- a. **Budget committee status - meeting 5/11 to finalize budget. Will then be sent to the board for approval.**
- b. **Status Vanguard**
 - Should be completed soon
- c. **Status Fidelity accounts**
 - Completed
- d. **Annual Program Fund (APF) for UUA - due June 15th**
 - Discussed sending \$10,000
 - Will write a letter to the UUA with explanation

XI. MISCELLANEOUS (NOMINATING; SEARCH; VOLUNTEERS; MISC ITEMS TO ADDRESS)

a. Update on Action Items:

- Covenant added to Pledge packet & Website
- Question to congregation regarding reserves – Debbie & Mary
- Endowment committee to update policy – Mary
- Observer ad – no further action at this time
- CPR Training – Mark

➤ **Action Item Mark to look into scheduling CPR training.**

- Clean-up signs for Chapman Lounge – completed
- Closing the Building Checklist – Mark
- Resource list reformatted, sent to Caring Committee to approve format – Mary
- Job description for Christine – Mark
- UUA Program Fund letter sent to full board – completed

b. Board Count Assignments through May and June

5/3/26	Patrick Mannion	6/7/26	Mark Umbriaco
5/10/26	Sherlan Neblett	6/14/26	Mary Botts
5/17/26	Debbie Reback	6/21/26	Patrick Mannion
5/24/26	Ellie Searl	6/28/26	Sherlan Neblett
5/31/26	Janice Paton		

c. Board Timeline Items – Two Months Out

- May
 - Fellowship Dinner 5/2/2026
 - Determine amount of Annual Program Fund (APFC) for UUA. **Need to commit by 06/15 15**
 - Diaper Drive 5/10-5/29/2026
 - Apply for booth at Fullerton Pride Fest (6/6/2026 2-7pm)
 - Crop Walk 5/17
 - Send Budget to Congregation by mid-May
 - Send By-law changes by mid-May
 - Staff Yearly Performance Review
- June
 - PUC Family Retreat 6/5-6/7/2026
 - Fullerton Pride Fest 6/6/2026 2p-7p
 - Annual Congregational Meeting 6/7/2026
 - Flower Communion
 - Fullerton Day of Music 6/21/2026 – Not at UUCF

Review of Action Items

Next Board Meeting – Sunday, May 1, 2026, 1:00 pm, Choir Room and Zoom to approve the budget.

Meeting Adjourned – 3:42 pm