

## **UUCF Board of Trustees Meeting Minutes 11/14/2023**

**Members Present:** Heather Enriquez (Acting President), Bruce Johnson, Thomas Contreras, Mahnaz Shahrestani, Cathy Frickert, Colleen Clay, Rose London, Janice Paton, Rev. Dr. Jason Cook (ex officio)

**Absent:** none

### **Agenda Item #1: Call to Order**

Occurred at 7:02 pm Heather Enriquez

### **Agenda Item #2: Acknowledgment of Native Land and Chalice Lighting**

Rev. Jason acknowledged native lands. Sam offered Chalice words and a moment of silence. Judy Mina-Ballard was welcomed.

### **Agenda Item #3: Approval of October Minutes**

Bruce made a motion to accept the minutes as amended, Janice seconded, no discussion or dissent, motion passed.

### **Agenda Item #4: Approval of November Agenda**

Bruce made a motion to accept the Agenda, Cathy seconded, no discussion or dissent, motion passed.

### **Agenda Item #5: Admission of reports to the record**

Reports submitted were: Administrator's, Minister's, RE/ Family Ministry, Caring and Social, and Social Action. No current VP, therefore no Vice President's Report, no Bookkeeper Report was submitted.

### **Agenda Item #6: Treasurer's Report**

Bruce reported that he had 4 items to discuss/report:

- We have a good submission for Bookkeeper, Colleen Zenger, and her resume had been submitted earlier. There was discussion by Judy about

the \$25.00 hourly rate being 'a gross up' so that she nets \$25. As a result of Jennifer having been a Contractor and now Colleen being an employee. Bruce will crunch the numbers and get them to Judy. Jason mentioned that we should have a 3 month trial period for our benefit and hers as she is a member of the Congregation.

- Bruce made a motion to send an offer to Colleen, Judy seconded. There was some discussion:

Colleen queried is hiring a delegated action specific to the Board or another committee? Jason said the Board approves the person being hired and informs the Hiring Committee who sends the offer. Judy wanted to make sure that our offer is within UUC's guidelines. After which the motion passed unanimously.

- He said work continues on Planned Giving, Gifts and Annuities
- UUA has a new meeting: a Treasurer's RoundTable - Bruce has been attending to get more help
- The Budget Committee is starting for 2025, the committee is comprised of Dale Botts, Jim Garner, Bruce Johnson, and Lorne Caddick

### **Agenda Item # 7: Engagement Report**

It was reported that we had 5 new members.

### **Agenda Item # 8: Caring and Social Report**

Mahnaz recapped her written report.

- Family Dinners on hold
- Online Coffee hour, she'll make sure that Josh makes Linda the host. Also, the Linda requests that the Online Coffee hour be mentioned when the "in person coffee hour" announcement is made at the end of service
- Winter Social will be handled by Mark Umbriacco. There will be hot drinks and desserts. The Quartet will perform. Mark doesn't anticipate it to cost much.
- Caring committee will have the first meeting on Sunday, Dec.3, at 12:45 in the Chapman lounge. This meeting will be one and a half hour long and lunch provided. Jason mentioned over the mail: Our agenda will include some general things to keep in mind in how we approach congregation care. We'll also be looking at five distinctive areas where care is needed:
  1. Information gathering/sharing

2. Meal trains
3. Cards
4. Follow-up calls/visits
5. Pastoral “Buddy” program

### **De Benneville Pines**

Dale wanted her to relay this message to the board:

“The Budget Committee had been receiving copies of the monthly bookkeeping, but that stopped last March. In order to do its job, this Committee will need to review the end to the fiscal year bookkeeping that should have been issued in July. In late November and in December, the committee usually starts the budget process.”

### **Agenda Item # 9: Worship and Music Report**

Rose London reported:

- The Family Milestones committee is trying to set up a Zoom meeting to discuss goals and new ideas as well as naming a Chair.
- The Music Committee will meet again the 4th Wednesday of November. I will be unable to attend. I will let the Board know at our next meeting the decisions made then.
- Worship is proceeding well according to Megan.
- UUCF Players is being requested by Social Action to put on the plays in March. We are unsure about the viability of it.
- Rev Jason noted that we are doing a Holiday Blues Worship Service on Dec. 19th at 7 pm, Eleanor will play. This is to drive those of us that have difficulties around the holidays.

## **Agenda Item # 10: Service Report**

Colleen reported:

- That of the 50 Crittendon Families which we provide for, 25 have been signed up for.
- Braver Angels helps people communicate across different divides, and they are offering training
  - Also religious groups, not political
  - Reverends Mandye and Jason are going to work together

## **Agenda Item #11: Youth and Family Report**

Cathy reported that RE/Family Ministry, Sarah W. sent in a report and that Sarah had had many activities at Camp de Benneville for the young kids through the young adults and they were very successful.

## **Agenda Item #12: Comments, Clarifications, Proposals, New Business**

- Rev. Jason brought to our attention that we had been approached by FCCF about the greatly increasing power bills, due primarily to our evening usage. They are requesting that we pay half. It was proposed that we pay \$250 a month, or half up to \$3,000 annually. Rev. Jason shared their bill from Jan. to Oct. and it was clear that the totals had doubled. Discussion ensued.
- Judy requested a “Bill Analysis” be done and she asked about whether they had “nest thermostats”?; Bruce noted price for energy in Fullerton goes up dramatically 4-9pm; Colleen stated that she wants us to support FCCF but we need more information; no vote was taken and it was decided that more research needs to be done - by the 21st Bruce will send information to clarify our decision so we can see if we need an emergency meeting to vote
- Janice brought up Steve Schuster’s request about having UUCF sponsored pickle ball or easy hikes. He wants to know about liability and waiver forms. Sam said he’s taking on these activities and will have a small

group meet up to work on it (he is not sanctioned to be a supervisor of this.) Judy mentioned that we should make it clear in the announcements that it's a Volunteer Activity. Jason mentioned that General Mutual (our Insurers) says if the activities are off campus it's not UUCF's responsibility. Colleen sent a waiver she had created for the sailing event that she and Chance are doing stating that it had been lawyer vetted. More discussion will ensue and Jason will check into options.

- Discussion about Judy's new role on the Board; VP, Bookkeeper and Treasurer spots need to be filled. If we hire Colleen Zenger as Bookkeeper, then Bruce will fill the Treasurer post. Colleen motioned to approve Bruce as Treasurer, Janice seconded. Bruce abstained and the motion carried.
  - Questions about whether we will shift Liaison roles, or ask Judy to VP's position for a year. Decision was postponed for a week until Judy reads the VP role requirements. Rev, Jason reminded us that we cannot vote if we are not together (so not by email), we agree by email, but must hold a meeting to vote on anything.
- More discussion about the Sunday assignments:
  - Could not some be passed to non- Board members? Or past Board members? A feeling that it should always be Board members to count and close. Bruce will always be available (when he's here) to count. Maybe use general members to be the second counter with Bruce or a Board member? Still a feeling that some general members should be able to close up. Maybe it could be something that Josh could/would do as part of his job? Rev. Jason mentioned that we MAY at some point be able to hire a janitor for Sunday's and that it could be a part of their responsibility, like at the Temple. Colleen asked if this has to be voted on? It was agreed to table the discussion at this time due to a necessary Executive Session to follow.

### **Agenda Item #13 Adjournment**

Heather adjourned the meeting at 8:20 PM. Executive Session ensued and Rev. Jason closed.