

**UUCF Board of Trustees Meeting
24 August 2024**

Members Present: Mark Umbriaco (Chair/President) Colleen Clay, Thomas Contreras, Sherlan Neblett, Sean Thomas, Janice Paton, Harry Langenbacher

New Members: Mary Botts, Patrick Manion

Guests: Cathy Boon

Call to Order

Meeting called to order at **12:36pm** by Mark Umbriaco.

Mary Botts and Patrick Manion were excused from the room.

Board began with Agenda Item #7: Board of Trustees open positions. Discussion about Mary Botts and Patrick Manion as candidates to fill the open positions.

Colleen Clay moved to name Mary Botts to the Board.

Harry Langenbacher seconded

Vote unanimous

Colleen Clay moved to name Pat Manion to the Board.

Sean Thomas seconded.

Vote to approve. One abstention (Harry Lagenbacker) remainder in favor. Motion carries

Mary Botts and Patrick Manion were invited to join the Board in the room.

Cathy Boon was also invited into the room.

Agenda Item #1: 2024/2025 Budget Update: Cathy Boon, Collen Clay and Sherlan Neblett worked on line item budget. Cathy Boon explained and presented the line item budget. Some amendments were made. It was agreed that all changes needed to be made and some individuals needed to be notified before release to the congregation, in preparation for the Congregational Meeting. (All amendments are reflected in the new line item budget emailed to board members on August 30 by Cathy Boon)

Thomas Contreras moved to accept the line item budget as amended to present to Congregation.

Janice Paton seconded.

Vote unanimous

Agenda Item #2 Meeting with Rev. Mandye of First Christian :

Sherlan Neblett met with Rev. Mandye. Many issues were discussed including changing start time. Rev. Mandye agreed to not change their ending time as the desire is to increase the separation of time between the ending of First Christian's service and our start time. Meeting went well. Also, Rev. Mandye agreed to provide emergency Pastoral care if needed.

New start time of 11:30 will be announced at the Congregational Meeting. Patrick Manion agreed to explain reasoning to the congregation at that meeting. He will head a group to

prepare the agenda and present. Mark Umbriaco will also speak at the Congregational Meeting.

Agenda Item #3: Reaffirming Unitarian Universalist Organizations Retirement consideration of 10% of base pay:

Colleen Clay moved that 10% of base pay is the amount that we will pay into the Retirement Plan.

Mary Botts seconded

Vote unanimous

Agenda Item #4: Reaffirming Bookkeeper transition from reconciliation contract to hourly bookkeeper at rate of \$65 per hour: Susan Hardwick Hall has been cleaning up the past two years and will complete the reconciliation and transition to regular maintenance of the books.

Colleen Clay moved that we reaffirm the hiring on a contract basis of Susan Hardwick Hall at the rate of \$65 per hour as our bookkeeper.

Sean Thomas seconded.

Vote was unanimous.

Agenda Item #5: Hiring Music Director

Discussion of candidates.

Colleen Clay moved to assign Sean Thomas the task of creating a job description and offering on a contract basis, contract employment to Christine Araoke for 10 hours per week at the rate of \$25 per hour as a Music Coordinator for one year.

Mary Botts seconded

Vote unanimous

Agenda Item #6: Approval of August 4 minutes

Mark Umbriaco moved to accept the minutes for August 4

Colleen Clay seconded

Vote unanimous

Agenda Item #8: Unfinished business/Open forum

Board discussion of the need to inform the congregation at the Congregational Meeting. The need to continue New to UU, and other efforts to grow the congregation as we work through our current budgetary issues.

Next Board Meeting set for September 1

Meeting adjourned at **3:15pm**

Minutes recorded by Thomas Contreras