

- A. Meeting called to order at 7:04 pm.
 - Board trustees in attendance: Mary Botts, Pat Mannion, Mark Umbriaco, Sherlan Neblett. Debbie Reback, Ellie Searl, Janice Paton
- B. Guests in attendance:
 - Rev. Rob Blair ((joined 7:22 pm) – Offered blessing honoring Indigenous Day
 - Karen Anderson (joined 7:41) – See report under Programming
- C. Chalice Lighting (Mark) and Opening Words (Mary)
 - 1. Approval of Meeting Agenda: Sherlan moved to accept agenda. Seconded by Mark. Approved unanimously.
 - 2. Approval of Sept 7, 2025, BoT minutes. Moved by Mary Botts. Seconded by Mark Umbriaco. Approved unanimously.
 - 3. Treasurer's Report – Debbie Reback able to access Paychex. Reported on Endowment Fund and Operations Revenue. Reported current funds - month to date, quarter to date, and year to date.
 - Endowment Fund = \$193,953.60
 - Operations Revenue = \$122,466.37
 - Total Assets = \$759,583.72
 - **Action Item – Debbie to research an expenditure of \$463.20 to “askmyaccountant” an online service**
 - Janice moved to accept treasurer's report. Seconded by Mark. Approved unanimously

ADMINISTRATION

- 4. Church Mutual Insurance – Current policy valid until 01/09/26. Company will offer updated policy but not suggesting new price.
 - **Action Item – Mary to talk with Amy Styffe about continuing with this insurance company**
- 5. UUA Faith Communities Today Survey –(*is part of the larger, multi-faith Faith Communities Today (FACT) initiative. The survey gathers data on topics such as worship practices, community life, and the future outlook of congregations to inform the UUA's planning and resources*)

➤ **Action Item – Mark to work on survey**

6. Personnel Committee Status – Need to create personnel committee and: someone to head committee. Important to have policies and procedures and job descriptions. Dana Bianco currently working on employee handbook.

➤ **Action Item – Mary to provide red binder of job descriptions**

7. Two open board positions – Discussed possible people who are eligible. Discussed qualifications to be on the board.

➤ **Action Item – All board members to look for two additional board members**

8. Employee handbook status – Dana Bianco currently working on handbook. Amy Styffe interested in working on it.

➤ **Action Item – Sherlan volunteered to work on the handbook**

9. Congregational board update – Presentation on 10/19/25

➤ **Action Item – Mark to make presentation**

MINISTERIAL

10. Review of New Unified Ministerial Agreement – Discussed agreement template. Rev. Rob's contract up in February. Begin work on new contract in December.

➤ **Action Item – Mark to review template. Will report to board.**

➤ **Action Item – Patrick to contact Rev Rob regarding a ministry support team providing pastoral care**

COMMUNICATIONS

11. Website – Discussed new website and compliments received. Question arose about whether or not to have a “members only” area on the site.

➤ **Action Item – Mary to see if other UU churches have a “members only” area**

➤ **Action Item – Mark to send bio to Mary**

12. Ads in Fullerton Observer – Carol Kiser offered to assist with payment

➤ **Action Item – Mark to research cost of ad.**

13. Social Media/PR Committee – Discussed need for this. Mark will add this need during board presentation on 10/19 Patrick to send volunteer form to all board members. (See attached)

FACILITY

14. Health/Safety – Discussed need to have a plan and someone to lead the team. Always two people in lobby during service. Barbara Mauger agreed to offer medical services if needed.
 - **Action Item – Patrick to create signup for safety**
15. Sanctuary Doors – Meeting held. Patrick, Mark, Mary on team with First Christian. Getting quotes for new doors to sanctuary. Focus is on people with disabilities.
16. Building lease with FCCF – Five year lease terminates 05/14/26. Discussed need to create a task team to review current lease and negotiate terms if necessary.
 - **Action Item – All read current lease**

MEMBERSHIP

17. Discussed ways to attract attendance. (See Community)

COMMUNITY

18. Part of Membership discussion
 - **Action Item – Sherlan to ask Mandy about Alternative Gift Fair held once a year**
 - **Action Item – Debbie to research attracting members from local colleges**

PROGRAMING

19. Received committee report from Carter regarding RE events, etc. Carter is requesting assistance in getting volunteers to help with the youngest children. (See attached). Karen Anderson discussed Reunion Meeting of previous “End of Life” events. Another meeting scheduled for 11/22/25.

EVENTS

20. Winter Solstice falls on Sunday 12/21. Will hold celebration during regular service. Christmas Eve service Wednesday, 12/24/25.

21. Camp De Benneville – Weekend of 11/14/25 – 11/16/25. All board members to encourage camp attendance. Ice Cream Social fundraiser for scholarship(s) to attend camp - 10/26/25.
22. Auctria – Service auction software – No report at this time. Patrick, Rebecca, Amy on team

WORSHIP

23. Discussed Welcome Table, engagement committee trying to be more visible and accessible. Patrick seeking team members for engagement committee.

FINANCE

24. Discussed need for team members and the status of Vanguard and Fidelity accounts.
 - **Action Item – Debbie to find people to work on budget**
 - **Action Item – Mary to speak to Dale about Vanguard and Fidelity**
 - **Action Item – Sherlan to contact Colleen for dates to add signatories**

MISCELLANEOUS

25. Update on Action Items from BoT meeting 09/07/25 - Discussed prices of banner and sandwich boards. Patrick looking for volunteers for committees and seeking secure locations for board members documents, etc. Perhaps a mail slot.
 - Banner 9 x 6 = \$144.36; 3 x 9 under \$100 (15 % discounts)
 - Sandwich board – 24 x 36 = \$240.
 - **Action Item – Mary to talk to Amy about designing the sandwich board sign**
26. Reminder - Board count assignments: Reminder – Count adults (including employees), get Zoom and Facebook counts from Grant. Count children separately. Count money (separate pledge checks from donation checks.) Put form, deposits and and Joys and Sorrows in bag. Current form to be updated
 - 10/19/25 Mary Botts
 - 10/26/25 Janice Patton
 - 11/2/25 Mark Umbriaco
 - 11/9/25 Debbie Reback

- 11/16/25 Ellie Searl
- 11/23/25 Janice Patton
- 11/30/25 Mark Umbriaco

➤ **Action Item – Mary to talk to Amy to update form**

27. Board timeline Items – Oct, Nov, Dec

- UUCF Family Retreat de Benneville Pines November 14-16
- Bread Communion – November 23
- Help decorate the Sanctuary for Christmas season – usually the Saturday after Thanksgiving
- December: Board to start Review of Minister Contract for renewal
- Fullerton Winter Market - do we want to consider having a booth? Saturday 12/6/2025

28. Action Item Review

29. Board Meeting Schedule

- November – 11/10/25
- December – 12/08/25

Meeting Adjourned at 9:35 pm

UUCF COMMITTEE STATUS REPORT

COMMITTEE _____ Religious Explorations (RE) _____

CHAIRPERSON(S) _____ Carter Rakovski _____

DATE _____ October 11, 2025 _____

If you have an issue that needs attention, please present your concern(s)/request(s) at an upcoming UUC board meeting.

Overall Status/Key Highlights:	Going well, planning OWL (Our Whole Life) program joint effort in Spring with Live Oak, Brea, kids 7th to 9th grade..
Tasks in Progress:	Planning OWL, youth and teen programming, Halloween is upcoming
Issues/Concerns:	Need volunteers, no volunteers are signing up to be with littles, teens can be with Megan, but littles need two people (Joy + volunteer), will need volunteers for trunk or treat, special events
Budget Overview/Requests:	We can ask families for money to register for OWL, but we will then need to use that money to provide meals each week
Support Needed:	Help with volunteers to be with littles on Sundays, volunteers for Farmer's Market to let community know about our RE programs